

LAMPIRAN I-A
PERATURAN KEPALA BADAN KOORDINASI PENANAMAN
MODAL REPUBLIK INDONESIA NOMOR 5 TAHUN 2013
TENTANG PEDOMAN DAN TATA CARA PERIZINAN DAN
NONPERIZINAN PENANAMAN MODAL

Bentuk Permohonan Izin Prinsip/Izin Prinsip Perluasan Penanaman Modal
(*Application form for Principle License / Expansion Principal License for Capital Investment*)

PERMOHONAN IZIN PRINSIP/IZIN PRINSIP PERLUASAN PENANAMAN MODAL
(*APPLICATION FOR INVESTMENT PRINCIPLE LICENSE/ EXPANSION PRINCIPLE LICENSE*)

Berdasarkan Undang-Undang Nomor 25 Tahun 2007 tentang Penanaman Modal, Undang-Undang Nomor 32 Tahun 2004 tentang Pemerintahan Daerah, Peraturan Pemerintah Nomor 38 Tahun 2007 tentang Pembagian Urusan Pemerintahan antara Pemerintah, Pemerintahan Daerah Provinsi dan Pemerintah Daerah Kabupaten/Kota :

1. Permohonan ini diajukan untuk mendapatkan :
 - a. IZIN PRINSIP dalam rangka pendirian perusahaan baru / dalam rangka memulai usaha sebagai penanaman modal asing atau penanaman modal dalam negeri/ dalam rangka perpindahan lokasi proyek untuk penanaman modal dalam negeri, atau
 - b. IZIN PRINSIP PERLUASAN PENANAMAN MODAL dalam rangka perluasan usaha,
2. Diajukan kepada Instansi Penyelenggara Pelayanan Terpadu Satu Pintu (PTSP) Bidang Penanaman Modal (PTSP BKPM/PDPPM/PDKPM/PTSP KPBPB/PTSP KEK)

Pursuant to Law Number 25 of 2007 regarding Investment, Law Number 32 of 2004 regarding Regional Government, Government Regulation Number 38 of 2007 regarding Distribution of Governmental Affairs between the Government, Provincial Regional Government, and Regency/Municipality Regional Government :

1. *This application is submitted to obtain :*
 - a. *PRINCIPLE LICENSE for the purpose of the establishment of new company / starting a business as foreign investment or domestic investment / shifting project location for domestic investment, or*
 - b. *INVESTMENT EXPANSION PRINCIPLE LICENSE for the purpose of business expansion.*
2. *It is submitted to the Institution Organizing One Stop Service (PTSP) in Investment field ((PTSP for Indonesia Investment Coordinating Board (PTSP BKPM) / Provincial Investment Agency (PDPPM)/ Regency/Municipality Investment Agency (PDKPM)/PTSP for Free Trade Zone and Free Port Zone (PTSP KPBPB)/PTSP for Special Economic Zone (PTSP KEK))*

I. KETERANGAN PEMOHON / DESCRIPTION OF APPLICANT

A. Diisi oleh pemohon yang BELUM berbadan hukum Indonesia.
(To be filled in by those applicants that have not yet obtained Indonesian legal entity status)

1. Nama Pemohon / *Name of Applicant* :
- a. Alamat / *Address* :
- b. *E-mail* :
(diisi uraian data seluruh calon pemegang saham perusahaan yang akan didirikan) / (to be filled in with the data of all candidates for shareholders in the company to be established)
2. Nama Perusahaan yang Akan Dibentuk (tentatif) / *Name of Company to be Established (tentative)*
:
- a. Alamat Korespondensi / *Correspondence address*
:
.....
.....
- b. Telepon / *Telephone* :
- c. Faksimile / *Facsimile* :
- d. *Email* :

B. Diisi oleh pemohon yang TELAH berbadan hukum Indonesia /
To be filled in by Indonesian legal-entity applicant

1. Nama Pemohon / *Name of Applicant* :
- a. Jabatan dalam perusahaan / *Position in the company* :
- b. *Email* :
(diisi dengan data pimpinan perusahaan) / (to be filled in with the data of the Board of Directors)
2. Nama Perusahaan / *Name of Company*:
3. Alamat kedudukan perusahaan / *Address of company domicile*
:
.....
.....
.....

- a. Telepon / Telephone :
- b. Faksimile / Facsimile :
- c. Email :
4. Akta Pendirian dan Perubahannya / :
Deed of Establishment and its Amendment
 (diisi dengan nama Notaris, Nomor dan Tanggal Akta) / (to be filled in with the name of Notary, Number and Date of Deed)
5. Pengesahan (dan Pemberitahuan Perubahan) dari Menteri Hukum dan HAM /
Ratification (and Notice of Amendment)
by the Minister of Law and Human Rights
 :.....
 (diisi dengan Nomor dan Tanggal) / (to be filled in with the Number and Date)
5. NPWP Perusahaan / :.....
Company's Taxpayer Registration Number (NPWP)
6. Data Perizinan / Persetujuan Penanaman Modal yang telah dimiliki
 - Diisi khusus untuk perusahaan yang telah melakukan kegiatan usaha sesuai Surat Persetujuan Penanaman Modal/ Izin Prinsip/ Izin Usaha
 - Dapat dibuat dalam lembaran terpisah
- Data on Investment Licenses / Approvals that have been obtained*
 - To be filled in specifically for companies that have conducted business activities in accordance with the Investment Approval Letter / Principle License / Business License
 - May be made in a separate sheet

No.	Nomor dan Tgl Perizinan/ Persetujuan (Number and Date of License/ Approval)	Lokasi Proyek (Project Location)	Bidang Usaha (Business Field)	Satuan (Unit)	Kapasitas Produksi (Production Capacity)	Luas Tanah (Land area) (m ² /ha)	Tenaga Kerja Indonesia Orang (Indonesian Workforce Person) (M/F)	Investasi (Investment) (US\$ /Rp)
Total								

II. KETERANGAN RENCANA PENANAMAN MODAL / DESCRIPTION ON INVESTMENT PLAN

Diisi oleh pemohon baik yang BELUM maupun TELAH berbadan hukum Indonesia /

To be filled in by the applicant of those that have not obtained Indonesian legal entity status and Indonesian legal entity.

1. Jika penanaman modal yang direncanakan :
 - Bidang usahanya mencakup lebih dari satu bidang usaha, dan/atau
 - Lokasi proyeknya berada di lebih dari satu Kabupaten/Kota atau lebih dari satu Provinsi,maka rencana penanaman modal (*bidang usaha, lokasi proyek, jenis/kapasitas produksi, luas tanah, tenaga kerja Indonesia dan nilai investasi*) harus dirinci untuk setiap bidang usaha dan/atau untuk setiap lokasi.
2. Khusus untuk permohonan dalam rangka perluasan usaha, formulir permohonan ini hanya diisi dengan data rencana perluasan usaha.

1. *In the event the planned investment is as follows :*
 - *its business field covers more than one business field, and/or*
 - *its project is located in more than one Regency/Municipality or more than one Province,**then the investment plan (business field, project location, type/capacity of production, land area, Indonesian workforce and investment value) for each business field and/or each location should be provided in details.*
2. *Specifically for application for business expansion, this application form shall only be filled in with the data of business expansion plan.*

1. Bidang Usaha / *Business Field* :

(diisi dengan bidang usaha sesuai KBLI – 5 digit) / *(to be filled in with the business field according to Indonesian Standard Classification of Business Field (KBLI) – 5 digit)*

2. Lokasi Proyek / *Project Location*

a. Alamat / *Address* :

b. Kabupaten / Kota
Regency/Municipality :

c. Provinsi / *Province* :

3. Produksi dan Pemasaran Per Tahun / *Production and Marketing* :

Jenis Barang/ Jasa (<i>Type of Goods/ Services</i>)	KBLI	Satuan (<i>Unit</i>)	Kapasitas (<i>Capacity</i>)	Ekspor (<i>Export</i>) (%)	Keterangan (<i>Remarks</i>)

Perkiraan Nilai Ekspor per tahun / : US\$
Estimated Export Value per year

4. Luas Tanah yang diperlukan / :m²/ha(sewa/beli)*
Land area required *m²/ha(rent/purchase)*

* coret yang tidak perlu / *cross out whichever is not applicable*

5. Tenaga Kerja Indonesia / : ... Orang / *Person*
Indonesian workforce (... Laki-Laki (*M*)/... Perempuan (*F*))

6. Rencana Nilai Investasi /
Value of Investment Plan (Rp/US\$) *Cross out whichever is not applicable*

a. Modal Tetap / *Fixed Capital*

- Pembelian dan Pematangan Tanah / :
Purchase and Land Clearing

- Bangunan / Gedung / :
Construction / Building

- Mesin/Peralatan / :
Machinery/Equipment

(cantumkan nilai mesin dalam satuan US\$)
(*state the value of machinery in unit US\$*) (US\$.....)

- Lain-lain / *Miscellaneous* :

Jumlah / *Sub Total* :

b. Modal Kerja (untuk 1 *turn over*) / :
Working Capital (for 1 turn over)

Jumlah / *Total (a+b)* :

Keterangan:

Jumlah rencana nilai investasi/penanaman modal untuk PMA lebih besar dari Rp10.000.000.000,00 (sepuluh miliar Rupiah) atau nilai setaranya dalam satuan US Dolar, diluar tanah dan bangunan, kecuali ditetapkan lain oleh kementerian/lembaga pembina.

Notes :

Total value of investment plan / for Foreign Investment which is greater than Rp10.000.000.000,00 (ten billion Rupiah) or its equivalent in unit US Dollar, excluding land and building, unless it is determined otherwise by the ministry / related institution.

7. Rencana Permodalan (Rp/US\$) *Coret yang tidak perlu (Capital Plan (Rp/US\$) Cross out whichever is not applicable)*

a. Sumber Pembiayaan / *Source of financing*

- Modal Sendiri / *Equity* :
- Laba ditanam kembali / *Reinvested earnings* :
(diisi apabila ada) / *(to be filled out if any)*
- Pinjaman / *Loan*
 - Pinjaman Luar Negeri / *Foreign Loan* :
 - Pinjaman Dalam Negeri / *Domestic Loan* :
 - Jumlah / *Amount* :

Jumlah sumber pembiayaan harus sama dengan jumlah rencana nilai investasi (Total source of financing should be the same as the total value of investment plan)

b. Modal Perseroan / *Company Capital (Rp/US\$)*

Coret yang tidak perlu / Cross out whichever is not applicable

- Modal Dasar / *Authorized capital* :
- Modal Ditempatkan / *Issued capital* :
- Modal Disetor / *Paid-up capital* :

Jumlah penyertaan dalam modal perseroan sama dengan modal disetor dan sama dengan modal ditempatkan pada saat disahkan oleh Kementerian Hukum dan HAM

The amount of participation in the company capital is the same with the paid-up capital and is the same with issued capital at the time it is ratified by the Ministry of Law and Human Rights.

c. Penyertaan Dalam Modal Perseroan / *Participation in Company Capital*

No.	Pemegang Saham *) / <i>Shareholder *)</i>	Alamat dan Negara Asal / <i>Address and Country of Origin</i>	Nilai Nominal Saham*) / <i>Share Nominal Value*)</i>	%**)
	Peserta Asing (...%)***) / <i>Foreign Participant (...%)***)</i>			
	• Nama / <i>Name</i> :			
	• Nama / <i>Name</i> :			
	Peserta Indonesia (...%)***) / <i>Indonesian Participant (...%)***)</i>			
	• Nama / <i>Name</i> :			
	• NPWP / <i>Tax ID</i> :			
	• Nama / <i>Name</i> :			

	• NPWP / Tax ID :			
Jumlah / Amount				

- *) Nilai NOMINAL saham dicantumkan dalam satuan Rupiah (Rp) atau US\$. /
Share NOMINAL value is stated in unit Rupiah (Rp) or US\$.
- ***) Persentase terhadap total jumlah NOMINAL saham bukan terhadap jumlah lembar saham /
Percentage to the total sum of NOMINAL share, not to the total share certificates
- ***) a. Khusus untuk perusahaan dalam rangka penanaman modal asing:
- Total penyertaan dalam modal perseroan sama dengan nilai modal ditempatkan sama dengan modal disetor sekurang-kurangnya sebesar Rp2.500.000.000,00 (dua miliar lima ratus juta rupiah) atau nilai setaranya dalam satuan US Dolar atau ditetapkan secara khusus untuk bidang usaha tertentu
 - untuk masing-masing pemegang saham sekurang-kurangnya Rp10.000.000,00 (sepuluh juta rupiah) atau nilai setaranya dalam satuan US Dolar
- b. Khusus untuk permohonan Izin Prinsip/Izin Prinsip Perluasan Penanaman Modal Dalam Negeri, diisi untuk yang berbentuk Perseroan Terbatas (PT)
- a. *Specifically for company in the frame of foreign investment ;*
- *Total participation in the company capital is the same with the authorized capital and is the same with the paid up capital, at least in the amount of Rp2.500.000.000,00 (two billion five hundred million rupiah) or its equivalent value in US Dollar or it is determined specifically for a certain business field.*
 - *for each shareholder, at least Rp10.000.000,00 (ten million rupiah) or its equivalent value in US Dollar*
- b. *Specifically for the application for Domestic Investment Principle License / Expansion License, those in the form of Limited Liability Company (PT) should fill this out.*

1. Untuk permohonan dalam rangka memulai usaha sebagai penanaman modal asing atau penanaman modal dalam negeri (alih status), maka data No 6. Rencana Nilai Investasi dan No. 7. Rencana Permodalan , harus dibuat dalam bentuk “ Semula - Menjadi”.
Data “Semula” adalah data awal sebelum perubahan status.
Data “ Menjadi” adalah data rencana setelah perubahan status.
2. Untuk permohonan perluasan usaha, apabila terjadi perubahan untuk data No. 7 Rencana Permodalan, maka harus dibuat dalam bentuk “ Semula - Menjadi”.
Data “Semula” adalah data awal sebelum perubahan permodalan.
Data “ Menjadi” adalah data rencana setelah perubahan permodalan.

1. *In respect of application for the purpose of starting business as foreign investment or domestic investment (change of status), the data No 6. Value of Investment Plan and No. 7. Capital Plan, it should be made in the format “Initially” – “To become”.*
The “Initial” Data is the initial data prior to a change of status.
“To become” Data is the data planned after the change of status.
2. *In respect of application for business expansion, in the event there is a change for data No. 7 Capital Plan, then it should be made in the format “Initially” – “To become”.*
The ‘Initial’ Data is the initial data prior to a change in capital .
“To become” Data is the data planned after the change in capital .

III. PERNYATAAN / STATEMENT

Bahwa saya, nama :, dalam kapasitas saya sebagai Pimpinan Perusahaan PT dengan ini menyatakan :

That I, name :, in my capacity as Board of Directors of PT hereby states :

1. Apabila dalam pelaksanaan penanaman modal ini di kemudian hari menimbulkan dampak negatif terhadap masyarakat dan lingkungan hidup, Perusahaan bersedia memikul segala akibat yang ditimbulkan termasuk penggantian kerugian kepada masyarakat.

In the event this investment performance in the future creates a negative impact to the communities and environment, the Company willing to bear all the consequences arised therefrom, including giving compensation to the communities.

2. Saya menyatakan bahwa permohonan ini dibuat dengan benar, ditandatangani oleh yang berhak di atas meterai yang cukup, dan saya menyatakan bahwa saya menjamin dan bertanggungjawab secara hukum atas :
 - a. Keaslian seluruh dokumen yang disampaikan,
 - b. Kesesuaian seluruh rekaman/fotokopi data yang disampaikan dengan dokumen aslinya, dan
 - c. Keaslian seluruh tandatangan yang tercantum dalam permohonan.

I hereby state that this application is made truthfully, signed by the authorized person over a sufficient duty stamp , and I further state that I guarantee and legally responsible for the followings :

- a. the originality of all the documents submitted*
- b. the conformity of all copies of the data submitted with the original documents, and*
- c. the originality of all signatures provided in the application.*

.....20.....
Pemohon / Applicant,

*Signature and Company's Seal
Duty stamp of Rp. 6.000,-*

.....
Nama dan Jabatan Penandatangan /
Name and Position of the Signatory

1. Untuk perusahaan yang BELUM berbadan hukum Indonesia, penandatanganan permohonan yang didalamnya tercantum PERNYATAAN harus dilakukan oleh seluruh calon pemegang saham, atau oleh Kuasa para pemegang saham tanpa hak substitusi.
2. Untuk perusahaan yang TELAH berbadan hukum Indonesia, penandatanganan permohonan yang didalamnya tercantum PERNYATAAN harus dilakukan oleh direksi/pimpinan perusahaan. Untuk kondisi yang sangat khusus dan terbatas, penandatanganan dapat dilakukan oleh karyawan perusahaan - satu level dibawah jabatan direksi/pimpinan perusahaan, dilengkapi dengan:
 - a. Surat dari direksi/pimpinan perusahaan yang menyatakan penjelasan tentang kondisi yang tidak memungkinkan bagi direksi/pimpinan perusahaan untuk menandatangani permohonan dan bahwa direksi/pimpinan perusahaan mengetahui serta menyetujui permohonan yang disampaikan;
 - b. Surat Perintah Tugas dari direksi/pimpinan perusahaan;
 - c. Rekaman identitas diri direksi/pimpinan perusahaan dengan menunjukkan aslinya;
 - d. Bagi penerima kuasa dibuktikan dengan rekaman identitas diri dan surat pengangkatan terakhir sebagai karyawan dengan menunjukkan aslinya.

1. *For companies that have not yet obtained Indonesian legal entity status, the signing of application which STATEMENT is stipulated, shall be signed by all candidates for shareholders, or by the Proxy of shareholder without substitution right.*
2. *For companies of Indonesian legal entity, the signing of application, in which STATEMENT is stipulated, shall be signed by the company management. In a very special and limited condition, the application may be signed by company employee - one level below the position of board of directors/company management, supported with :*
 - a. *Letter from the board of directors/company management providing an explanation that under the condition the board of directors/company management will not be able to sign the application and that the board of directors/company management acknowledge and approve the application to be submitted;*
 - b. *Letter of Assignment from the board of directors/company management;*
 - c. *Copy of personal identity of the board of directors/company management by showing its original;*
 - d. *The authorized person should provide a copy of personal identity and the latest letter of appointment as an employee by showing its original.*

TECHNICAL GUIDELINES FOR FILLING IN FORMS
APPLICATION FOR DOMESTIC INVESTMENT PRINCIPLE LICENSE

No.	Aspect	Description
I.	DESCRIPTION OF APPLICANT	
A.	APPLICANTS THAT HAVE NOT YET OBTAINED INDONESIAN LEGAL ENTITY STATUS	
1.	Name of applicant	To be filled in with the name of all candidates for shareholders of the company to be established, for: a. Individual (Indonesian Citizen) : To be filled in with the name stated in the KTP. b. Indonesian Legal Entity/Business Entity: To be filled with the name stated in the articles of association as governed in the prevailing regulations.
	a. Address	To be filled in with the respective address of the applicant, for : a. Individual (Indonesian Citizen) : To be filled in according to the address stated in the KTP. b. Indonesian Legal Entity/Business Entity : To be filled with the address stated in the license issued by the authorized institution pursuant to the prevailing regulation.
	b. <i>E-mail</i>	To be filled in with the respective <i>e-mail</i> of the applicant.
2.	Name of company to be established (tentative)	To be filled in with the name of company (tentative) to be established.
3.	Correspondence address/Telephone/Facsimile/ <i>E-mail</i>	To be filled in with the address/ telephone/ facsimile / permanent and/or temporary <i>e-mail</i> prior to the establishment of the company that could represent the existence of the company.
B.	INDONESIAN LEGAL ENTITY	
1.	Name of applicant	To be filled in with the data of Board of Directors as stipulated in the KTP and document that shows the description of the position/Board of Directors according to the prevailing regulation.
	a. Position in the company	To be filled in with the document that shows the

		description of the position/Board of Directors according to the prevailing regulation.
	b. <i>E-mail</i>	To be filled in with the <i>e-mail</i> of company management.
2.	Name of Company	<p>a. Individual (Indonesian Citizen) :</p> <p>To be filled in with the name stated in the valid KTP.</p> <p>b. Limited Liability Company (PT) which shares are owned by Indonesian citizen:</p> <p>To be filled in with the name stated in the Company's Articles of Association that obtains ratification by the Minister of Law and Human Rights, or in accordance with the Approval of the Minister of Law and Human Rights on the Amendment of Company's Articles of Association.</p> <p>c. <i>Commanditaire Vennootschap</i> (CV), or Business Firm (<i>Fa, Firma</i>):</p> <p>To be filled in with the name stated in the Deed of Business Entity drawn up by the notary and which has been ratified by the District Court in the Province where the Business Entity is located.</p> <p>d. Cooperative :</p> <p>To be filled in with the name stipulated in the Legal Entity Deed drawn up by the notary and which has been ratified by the Minister of Cooperative and Small and Medium Enterprises or the official appointed according to its authority.</p> <p>e. Foundation which is established by Indonesian citizen:</p> <p>To be filled in with the name stipulated in Legal Entity Deed drawn up by the notary and which has been ratified by the Minister of Law</p>

		<p>and Human Rights or the official appointed.</p> <p>f. Indonesian State-owned Enterprise (BUMN) or Regional-owned Enterprise (BUMD): To be filled in with the name stated in Government Regulation and/or Regional Government, in the event the BUMN/BUMD is in the form of Limited Liability Company (PT), it shall comply with the prevailing provisions in the Law regarding Limited Liability Company.</p>
	a. Address of company domicile	<p>a. Individual (Indonesian Citizen) : To be filled in with the address stated in a valid Resident Identity Card (KTP).</p> <p>b. Limited Liability Company (PT) shares of which are entirely owned by Indonesian Citizen/ <i>Commanditaire Vennootschap</i> (CV), or <i>Firma</i> (Fa) / Cooperative / Foundation established by Indonesian Citizen/ Indonesian State-owned Enterprise (BUMN) or Regional-owned Enterprise (BUMD): To be filled in with the address stated in the licenses issued by the authorized institution pursuant to the prevailing provisions (<i>Company Domicile Certificate</i>).</p>
	b. Telephone/Facsimile/ <i>E-mail</i>	To be filled in with the permanent telephone/facsimile/ <i>e-mail</i> of the company.
3.	Deed of Establishment (and its amendment) and its ratification by the authorized institution .	<p>a. Individual (Indonesian Citizen) : Not necessary to fill out.</p> <p>b. Limited Liability Company (PT) which shares are entirely owned by Indonesian citizen: To be filled in with the data of Deed of Establishment that includes number, date, name of notary, domicile of notary, number and date of ratification by the Minister of Law and Human Rights and its amendment.</p>

		<p>c. <i>Commanditaire Vennootschap</i> (CV), or <i>Firma</i> (Fa): To be filled in with the data of the Deed of establishment that includes number, date, name of notary, domicile of notary, number and the date of ratification of the Business Entity by the District Court in the Province where the Business Entity is located.</p> <p>d. Cooperative : To be filled in with the data of Deed of Establishment that includes number, date, name of notary, domicile of notary, number and date of ratification by the Minister of Cooperative and Small and Medium Enterprise or the appointed official in accordance with its authorities.</p> <p>e. Foundation established by Indonesian citizen: To be filled in with the data of Deed of Establishment that includes date, name of notary, domicile of the notary, number and date of ratification by the Minister of Justice and Human Rights or the appointed official.</p> <p>f. State-owned Enterprise (BUMN) or Regional-owned Enterprise (BUMD) : To be filled in with the data on Government Regulation and/or Regional Regulation, in the event the BUMN/BUMD is in the form of PT, it shall comply with the prevailing provisions in the Law regarding Limited Liability Company.</p>
4.	Company's Taxpayer Registration Number (NPWP)	To be filled in with the number stated in the copy of NPWP .
5.	Data on Investment Licenses/ Approvals that have been obtained	To be filled in with the data of business license that has been obtained by the company and all approvals for expansion principle license that have not obtained business license (according to the

		data requested to be filled in in the form), and it may be made as a separate appendix.
II.	DESCRIPTION ON CAPITAL INVESTMENT PLAN	
1.	Business Field	To be filled in with business field classification referring to the Regulation of the Chairman of Central Bureau of Statistics of 2009 regarding Indonesian Standard Classification of Business Fields and/or its amendment, as well as Presidential Regulation Number 36 of 2010 regarding Business Fields that are Closed and Business Fields that are Open with Conditions for Investments;
2.	Project Location (Address, Regency/Municipality, Province)	To be filled in with the complete address of the location of the project / factory consisting of name of the road, subdistrict, district, regency/Municipality , province.
3.	Production and marketing per year	
	a. Type of goods/services column	To be filled in with the type of goods manufactured / services activity in accordance with the concerned field.
	b. Indonesian Standard Classification of Business Fields (KBLI) Column	To be filled in with five (5) digit code according to KBLI that represents the goods/services as meant in the column of type of goods/services
	c. Unit Column	<ul style="list-style-type: none"> - Specifically for industrial business field, to be filled in with the unit conversion of the amount of products manufactured in a year (for example: unit/<i>pieces</i>/liter/ton). - Specifically for services business field, to be filled in with the unit conversion of the amount of turnover from the trading of services /goods in a year (for example : Rp/US\$).
	d. Capacity Column	- Specifically for industrial business field, to be filled in with the amount of products manufactured in a year.

		- Specifically for services business field, to be filled in with the amount of turnover from the trading of services / goods in a year.
	e. Export (%) Column	- Specifically for industrial business field, to be filled in with the percentage of amount of goods to be exported in a year.
	f. Remarks Column	- Specifically for industrial business field, to be filled in with details of equivalent units for conversion (for example : equivalent tonnage for the amount of products manufactured in a year). - Specifically for services business field, to be filled in with the details of goods / services required. (for example : hotel – equipped with facilities such as swimming pool, restaurant, bar etc. Housing – details about land area, building area per unit, etc.)
	g. Estimated export value per year	To be filled in with export value per year (US\$) of exported goods in accordance with the percentage as stated in the export percentage column.
4.	Land area required	To be filled in with the land area used (in m ² or ha) and it should be explained whether the land is owned or leased.
5.	Indonesian Workforce	To be filled in with the number of Indonesian workforce and the gender (male and female) will have to be specified.
6.	Value of Investment Plan	a. Fixed asset : for calculation within a period of one (1) year <ul style="list-style-type: none"> - Land purchase and clearing : to be filled in with the value of owned land. - Construction/building: to be filled in with the value of owned building. - Machinery and equipment : to be filled in with the value of the owned machinery and spare parts which are directly related in the production process.

		<ul style="list-style-type: none"> - Miscellaneous: to be filled in with the value of equipment / supplying which are not directly related in the production process such as computer, office stationery, operational vehicle, furniture, office rental cost, etc. b. Working capital : for calculation of a period three (3) months consisting of employee salary, water expenses, electricity expenses, telephone expenses, purchase of trading goods, etc.
7.	Capital plan	
	Source of Financing (US\$/Rp).	<ul style="list-style-type: none"> a. Equity : to be filled in with the amount which is equal to or smaller than the value of share capital paid up by the shareholder . b. Reinvested earnings: cannot be filled in yet if this principle license is the initial project of the company (unless the company already has a previous project that can be proven by the data in the financial sheet). c. Loan Capital : to be filled in with the amount of loan capital received from both overseas and within the country. d. The amount from the source of financing is equal to the amount of investment plan
	Company Capital	<p>To be filled in with the company capital stated, for :</p> <ul style="list-style-type: none"> a. Limited Liability Company (PT), shares of which are entirely owned by Indonesian citizen: following the provision as meant in the Law Number 40 of 2007 regarding Limited Liability Company. b. Other legal entity and business entity shall comply with the articles of association as governed under prevailing regulation.

Participation in Company Capital	
a. Shareholder Column	<p>To be filled in with the name of shareholder, for :</p> <p>a. Limited Liability Company (PT) shares of which are entirely owned by Indonesian citizen; shall follow the provision as meant in the Law Number 40 of 2007 regarding Limited Liability Company.</p> <p>b. Other legal entity and business entity shall follow the articles of association as governed under the prevailing regulation.</p> <p>c. NPWP : To be filled in with NPWP number of shareholders as stated in the valid NPWP .</p>
b. Address and country of origin column	<p>a. Individual (Indonesian Citizen) : To be filled in with the address as stated in the valid KTP.</p> <p>b. Limited Liability Company (PT) which shares are entirely owned by Indonesian citizen/<i>Commanditaire Vennootschap</i> (CV), or <i>Firma</i> (Fa)/Cooperative/Foundation established by Indonesian Citizen/State-owned Enterprise (BUMN) or Regional-owned Enterprise (BUMD): To be filled in with the address stated in the licenses issued by the authorized institution according to the prevailing regulation (<i>Certificate of Company Domicile</i>)</p>
c. Share Nominal Value*) (Rp/US\$)	To be filled in if in the form of Limited Liability Company and shall follow the articles of association pursuant to the prevailing regulation.
d. %**)	To be filled in with the percentage value of each share participation in the company to the total nominal value of all share participation. (the percentage is not the percentage to the number of share certificates);

TECHNICAL GUIDELINES FOR FILLING IN FORMS
APPLICATION FOR FOREIGN INVESTMENT PRINCIPLE LICENSE

No.	Aspect	Description
I.	DESCRIPTION OF APPLICANT	
A.	APPLICANTS THAT HAVE NOT YET OBTAINED INDONESIAN LEGAL ENTITY STATUS	
1.	Name of applicant	<p>To be filled in with the name of all candidates for shareholders of the company to be established, for :</p> <ul style="list-style-type: none"> a. Individual (Indonesian Citizen) : To be filled in with the name stated in KTP. b. Individual (Foreign Citizen) : To be filled in with the name stated in passport. c. Indonesian Legal Entity : To be filled in with the name stated in the Company's Articles of Association that has been ratified by the Minister of Law and Human Rights, or according to the Approval of the Minister of Law and Human Rights on the Amendment of Company's Articles of Association. d. Foreign Business Entity : To be filled in with the name stated in <i>Article of Association</i>.
	a. Address	<p>To be filled in with the address of each applicant, for :</p> <ul style="list-style-type: none"> a. Individual (Indonesian Citizen) : To be filled in with the address stated in KTP. b. Individual (Foreign Citizen) : To be filled in with the address stated in the personal identity in the country of origin. c. Indonesian Legal Entity : To be filled in with the address stated in the licenses issued by authorized institution

		<p>pursuant to the prevailing regulations.</p> <p>d. Foreign Business Entity : To be filled in with the address stated in the licenses applicable in the country of origin.</p>
	<i>b. E-mail</i>	To be filled in with the <i>e-mail</i> of each applicant.
2.	Name of company to be established (tentative)	To be filled in with the name of company (tentative) to be established and/or has been accepted in the legal entity administration system.
3.	Correspondence address/Telephone/ Facsimile/ <i>E-mail</i>	To be filled in with the permanent address / telephone / facsimile/ <i>e-mail</i> and/or temporary address / telephone / facsimile/ <i>e-mail</i> prior to the establishment of the company that could represent the existence of the company
B. INDONESIAN LEGAL ENTITY		
1.	Name of applicant (if it is an Indonesian legal entity)	<p>To be filled in with the data of Company's Board of Directors, for :</p> <p>a. Individual (Indonesian Citizen) : To be filled in with the name stated in the KTP.</p> <p>b. Individual (Foreign Citizen) : To be filled in with the name stated in the passport.</p>
	a. Position in the company	To be filled in according to the Company's Articles of Association and ratification by the Minister of Law and Human Rights, or according to the Approval of the Minister of Law and Human Rights on the Amendment of Company's Articles of Association.
	<i>b. E-mail</i>	To be filled in with the <i>e-mail</i> of company management
2.	Name of Company	
	a. Address of company domicile	To be filled in according to the Company Domicile Certificate
	b. Telephone/Facsimile/ <i>E-mail</i>	To be filled in with the permanent telephone/ facsimile/ <i>e-mail</i> of the company.

3.	Deed of Establishment (and its amendment)	To be filled in with the name of notary, number and date of the Deed.
4.	Ratification and notice of amendment from the Minister of Law and Human Rights	To be filled in with the number and date of ratification and notice of amendment from the Minister of Law and Human Rights. In the event the application for Principle License is in the frame of foreign capital participation, which partly / entirely owned by foreigners, the document to be attached is the initial deed (prior to foreign capital participation) which has been ratified by the Minister of Law and Human Rights.
5.	Company's Taxpayer Registration Number (NPWP)	To be filled in with the number stated in the copy NPWP .
6.	Data on Investment Licenses / Approvals that have been obtained	To be filled in with all data of business licenses owned by the company and all approvals for expansion principle license that have not obtained business licenses (according to the data requested to be filled out in the form), which may provided in a separate appendix.
II. DESCRIPTION OF INVESTMENT PLAN		
1.	Business Field	To be filled in with business field classification referring to the Regulation of the Chairman of Central Bureau of Statistics Number 57 of 2009 regarding Indonesian Standard Classification of Business Fields and/or its amendment, as well as Presidential Regulation Number 36 of 2010 regarding Business Fields that are Closed and Business Fields that are open with conditions for Investments;
2.	Project Location : (Address,Regency/Municipality, Province)	To be filled in with the complete address of project / factory location consisting of name of the road, subdistrict, district, Regency/Municipality , province.
3.	Production and marketing per year	

	a. Type of goods/services column :	To be filled in with type of goods manufactured / services activities in accordance with the concerned field.
	b. KBLI Column	To be filled in with five (5) digit code according to KBLI that represents the goods/services as meant in the column of type of goods/services
	c. Unit Column	<ul style="list-style-type: none"> - Specifically for industrial business field, to be filled in with the unit conversion of the amount of products manufactured in a year (for example: unit/<i>pieces</i>/liter/ton). - Specifically for services business field, to be filled in with the unit conversion of the amount of turnover from the trading of services /goods in a year (for example : Rp/US\$).
	d. Capacity Column	<ul style="list-style-type: none"> - Specifically for industrial business field, to be filled in with the amount of products manufactured in a year. - Specificaly for services business field, to be filled in with the amout of turnover from the trading of services / goods in a year.
	e. Export (%) Column	- Specifically for industrial business field, to be filled in with the percentage of amount of goods to be exported in a year.
	f. Remarks column	<ul style="list-style-type: none"> - Specifically for industrial business field, to be filled in with details of equivalent units for conversion (for example : equivalent tonnage for the amount of products manufactured in a year). - Specifically for services business field, to be filled in with the details of goods / services required. (for example : hotel – equipped with the facilities such as swimming pool, restaurant, bar etc. Housing – details about land area, building area per unit, etc.)

	g. Estimated export value per year	To be filled in with export value per year (US\$) of exported goods in accordance with the percentage as stated in the export percentage column.
4.	Land area required	To be filled in with the land area used (in m ² or ha) and it should be explained whether the land is owned or leased.
5.	Indonesian workforce	To be filled in with the number of Indonesian workforce and the gender (male and female) will have to be specified.
6.	Value of Investment plan	<p>b. Fixed asset : for calculation within a period of one (1) year</p> <ul style="list-style-type: none"> - Land purchase and clearing : to be filled in with the value of owned land. - Construction/building: to be filled in with the value of owned building. - Machinery and equipment : to be filled in with the value of the owned machinery and spare parts which are directly related in the production process. - Miscellaneous: to be filled in with the value of equipment / supplying which are not directly related in the production process such as computer, office stationery, operational vehicle, furniture, office rental cost, etc. <p>a. Working capital : for calculation of a period three (3) months consisting of employee salary, water expenses, electricity expenses, telephone expenses, purchase of trading goods, etc.</p>
7.	Capital Plan	
	Source of Financing (US\$/Rp).	a. Equity : to be filled in with the amount which is equal to or smaller than the value of share capital paid up by the shareholder

		<p>b. Reinvested earnings: cannot be filled in yet if this principle license is the initial project of the company.</p> <p>c. Loan Capital : to be filled in with the amount of loan capital received from both overseas and within the country.</p> <p>d. The amount from the source of financing is equal to the amount of investment plan .</p>
	<p>Company Capital</p>	<p>a. Authorized capital Applicants that have not yet obtained legal entity status shall comply with the provisions as referred to in the Law Number 40 of 2007 regarding Limited Liability Company. Legal entities shall fill in according to the amount stated in the company's Articles of Association Article 4 paragraph (1).</p> <p>b. Issued Capital/ Paid-up Capital Applicants that have not yet obtained legal entity status shall fill in with the planned amount of participation in company capital. Legal entities shall fill in with the amount stated in company's Articles of Association Article 4 paragraph (2).</p>
	<p>Participation in Company Capital</p>	
	<p>a. Shareholder Column</p>	<p>To be filled in with the names of shareholders, for :</p> <p>a. Individuals (Indonesian Citizen) :</p> <ul style="list-style-type: none"> - Name: To be filled in with the name of shareholder as stated in the valid KTP - NPWP: To be filled in with the number of NPWP of shareholder as stated in the valid NPWP . <p>b. Individual (Foreign Citizen) :</p>

		<p>To be filled in with the name of shareholder as stated in the passport of shareholder in its country of origin .</p> <p>c. Indonesian Legal Entity :</p> <ul style="list-style-type: none">- Name: To be filled in with the name stated in the Company's Articles of Association that has been ratified by the Minister of Law and Human Rights, or according to the Approval of the Minister of Law and Human Rights on the Amendment of Company's Articles of Association.- NPWP: To be filled in with the NPWP number of Indonesian Legal Entity as stated in the valid NPWP. <p>d. Foreign Business Entity :</p> <p>To be filled in with the name of Foreign Business Entity stated in <i>Article of Association</i>.</p>
	b. Address and country of origin:	<p>To be filled in with the address of each applicant, for :</p> <p>a. Individual (Indonesian citizen) : To be filled in with the address stated in KTP.</p> <p>b. Individual (Foreign Citizen) : To be filled in with the address stated in the personal identity in the country of origin.</p> <p>c. Indonesian Legal Entity: To be filled in with the address stated in the licenses issued by the authorized institution pursuant to the prevailing regulations.</p> <p>d. Foreign Business Entity : To be filled in with the address stated in the licensing applicable in the country of origin.</p>

	c. Share Nominal Value*) (Rp/US\$) Column	Applicants that have not yet obtained legal entity status shall fill in with the share value to be paid up by each candidate for shareholders. Legal entities shall fill in with the share value stated in the company's Articles of Association.
	d. %**) Column	To be filled in with the percentage value of each share participation in the company against the total nominal value of all share participation. (the percentage is not the percentage against the total share certificates).

TECHNICAL GUIDANCE FOR FILLING IN FORMS
APPLICATION FOR DOMESTIC INVESTMENT EXPANSION PRINCIPLE LICENSE

No.	Aspect	Description
I.	DESCRIPTION OF APPLICANT	MUST BE A LEGAL ENTITY.
1.	Name of applicant	To be filled in with the data of Board of Directors as stated in KTP and document that indicates the position / Board of Directors pursuant to the prevailing regulations
	a. Position in the company	To be filled in according to the document that indicates the position / Board of Directors pursuant to the prevailing regulations.
	b. <i>E-mail</i>	To be filled in with the <i>e-mail</i> of company management.
2.	Name of Company	<p>a. Individual (Indonesian citizen) : To be filled in with the name stated in valid KTP.</p> <p>b. Limited Liability Company (PT), entire shares of which are owned by Indonesian citizen: To be filled in with the name stated in Company's Articles of Association that has been ratified by the Minister of Law and Human rights, or according to the Approval of Minister of Law and Human Rights on the Amendment of Company's Articles of Association.</p> <p>c. <i>Commanditaire Vennootschap</i> (CV), or Firma (Fa): To be filled in with the name stated in the Business Entity Deed drawn up by a notary and has obtained ratification of Business Entity from the District Court in the Province where the Business Entity is located.</p> <p>d. Cooperative : To be filled in with the name stated in the</p>

		<p>Business Entity Deed drawn up by a Notary and has been ratified by the Minister of Cooperative and Small and Medium Enterprise, or official appointed according to its authorities.</p> <p>e. Foundation which is established by Indonesian citizen: To be filled in with the name stated in the Legal Entity Deed drawn up by notary and has been ratified by the Minister of Law and Human Rights or an appointed official.</p> <p>f. State-owned Enterprises (BUMN) or Regional-owned Enterprises (BUMD) : To be filled in with the name stated in the Government Regulation and/or Regional Government, in the event the BUMN/BUMD is in the form of PT, it shall comply with the provisions applicable in the Law on Limited Liability Company.</p>
	<p>a. Address of company domicile</p>	<p>a. Individual (Indonesian Citizen) : To be filled in with the address stated in a valid KTP .</p> <p>b. Limited Liability Company (PT) which shares are entirely owned by Indonesian Citizen/ Commanditaire Vennootschap (CV), or Firma (Fa) / Cooperative / Foundation established by Indonesian Citizen/ Indonesian State-owned Enterprise (BUMN) or Regional-owned Enterprise (BUMD): To be filled in with the address stated in the licenses issued by the authorized institution pursuant to the prevailing regulation. (Company Domicile Certificate).</p>
	<p>b. Telephone/Facsimile/<i>E-mail</i></p>	<p>To be filled in with the permanent telephone/facsimile/ <i>e-mail</i> of the company.</p>

<p>3.</p>	<p>Deed of Establishment (and its amendment) and ratification by the authorized institution)</p>	<p>a. Individual (Indonesian Citizen) : Not necessary to be stated.</p> <p>b. Limited Liability Company (PT) which shares are entirely owned by Indonesian citizen: To be filled in with the data of Deed of Establishment consisting of number, date, name of notary, domicile of notary, number and date of ratification by the Minister of Law and Human Rights and its amendment.</p> <p>c. <i>Commanditaire Vennootschap</i> (CV), atau Firma (Fa): To be filled in with the data of Deed of Establishment consisting of number, date, name of notary, domicile of notary, number and date of ratification of Business Entity by the District Court in the Province where the Business Entity is located.</p> <p>d. Cooperative: To be filled in with the data of Deed of Establishment consisting of number, date, name of notary, domicile of notary, number and date of ratification by the Minister of Cooperative and Small and Medium Enterprise, or the official appointed in accordance with its authorities.</p> <p>e. Foundation established by Indonesian citizen : To be filled in with the data of Deed of Establishment consisting of number, date name of notary, domicile of notary, number and date of ratification by the Minister of Law and Human Rights or official appointed.</p> <p>f. State-owned Enterprise (BUMN) Regional-owned Enterprise (BUMD) : To be filled in with the data of Government Regulation and/or Regional Regulation, in the</p>
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		event the BUMN/BUMD is in the form of Limited Liability Company, it shall comply with the provisions applicable in the Law on Limited Liability Company.
4.	Company's Taxpayer Registration Number (NPWP)	To be filled in with the number stated in the copy NPWP.
5.	Data on Investment Licenses/ Approvals that have been obtained	To be filled in with all data of business licenses owned by the company and all approval of expansion principle license that has not obtained business license (according to data to be filled in as requested in the form); which may be made as a separate appendix.
II.	DESCRIPTION OF INVESTMENT PLAN	
1.	Business Field	To be filled in with business field classification by referring to the Regulation of Chairman of Central Bureau of Statistics Number 57 of 2009 regarding Indonesian Standard Classification of Business Fields and/or its amendment, as well as Presidential Regulation Number 36 of 2010 regarding Business Fields that are Closed and Business Fields that are Conditionally Open for Investments;
2.	Project location (Address, Regency/Municipality , Province)	To be filled in with the complete address of project / factory location consisting of name of the road, subdistrict, district, regency/Municipality , province.
3.	Production and marketing per year	
	a. Type of goods/services Column	To be filled in with the type of goods manufactured / services activity in accordance with the concerned field.
	b. KBLI Column	To be filled in with five (5) digit code according to KBLI that represents the goods/services as meant in the column of type of goods/services.

	c. Unit Column	<ul style="list-style-type: none"> - Specifically for industrial business field, to be filled in with the unit conversion of the amount of products manufactured in a year (for example: unit/<i>pieces</i>/liter/ton). - Specifically for services business field, to be filled in with the unit conversion of the amount of turnover of services /goods being traded in a year (for example : Rp/US\$).
	d. Capacity column	<ul style="list-style-type: none"> - Specifically for industrial business field, to be filled in with the total products manufactured in a year. - Specifically for services business field, to be filled in with the amount of turnover from the trading of services / goods in a year.
	e. Export (%) Column	- Specifically for industrial business field, to be filled in with the percentage of amount of goods to be exported in a year.
	f. Description column	<ul style="list-style-type: none"> - Specifically for industrial business field, to be filled in with details of equivalent units for conversion (for example : equivalent tonnage for the amount of products manufactured in a year). - Specifically for services business field, to be filled in with the details of goods / services required. (for example : hotel – equipped with facilities such as swimming pool, restaurant, bar etc. Housing – details about land area, building area per unit, etc.)
	g. Estimated export value per year	To be filled in with export value per year (US\$) of exported goods in accordance with the percentage as stated in the export percentage column.
4.	Land area required	To be filled in with the land area used (in m ² or ha) and it should be explained whether the land is owned or leased.
5.	Indonesian workforce	To be filled in with the number of Indonesian

		workforce and the gender (male and female) will have to be specified.
6.	Value of Investment Plan	<p>a. Fixed asset : for calculation within a period of one (1) year</p> <ul style="list-style-type: none"> - Land purchase and clearing : to be filled in with the value of owned land. - Construction/building: to be filled in with the value of owned building. - Machinery and equipment : to be filled in with the value of the owned machinery and spare parts which are directly related in the production process. - Miscellaneous: to be filled in with the value of equipment / supplying which are not directly related in the production process such as computer, office stationery, operational vehicle, furniture, office rental cost, etc. <p>b. Working capital : for calculation of a period three (3) months consisting of employee salary, water expenses, electricity expenses, telephone expenses, purchase of trading goods, etc.</p>
7.	Capital plan	
	Source of Financing (US\$/Rp).	<p>a. Equity : for expansion project along with the increased participation in company capital, it could be filled in with the amount of difference of the capital participation. It could also be filled in with the remaining balance of paid up capital reserve that has not been utilized in the previous investment.</p> <p>b. Reinvested earnings : To be filled in with the value of reinvested earnings by the company (proven by the amount of <i>retained earning</i> in the last financial balance sheet).</p> <p>c. Loan Capital: To be filled in with the amount</p>

		<p>of loan capital received from within the country.</p> <p>d. Amount of financing source is equal to the amount of investment plan.</p>
	Company capital	<p>To be filled in with the stated company capital, for:</p> <p>a. Limited Liability Company (PT) which shares are entirely owned by Indonesia citizen: following the provision as referred to in the Law Number 40 of 2007 on Limited Liability Company.</p> <p>b. other legal entity and business entity shall follow the articles of association governed in the prevailing regulation.</p>
	Participation in Company Capital	
	a. Shareholder Column	<p>To be filled in with the name of shareholder, for :</p> <p>a. Limited Liability Company (PT) which shares are entirely owned by Indonesian citizen: shall follow the provision as referred to in the Law Number 40 of 2007 on Limited Liability Company.</p> <p>b. other legal entity and business entity shall follow the articles of association governed under the prevailing regulation</p> <p>c. NPWP : To be filled in with the number of NPWP of shareholder as stated in the valid NPWP.</p>
	b. Address and country of origin	<p>a. Individual (Indonesian Citizen) : To be filled in with the address stated in the valid KTP.</p> <p>b. Limited Liability Company (PT) which shares are entirely owned by Indonesian Citizen/ <i>Commanditaire Vennootschap</i> (CV), or Firma (Fa) / Cooperative / Foundation established by Indonesian Citizen/ State-owned Enterprise</p>

		<p>(BUMN) or Regional-owned Enterprise (BUMD):</p> <p>To be filled in with the address stated in the licenses issued by the authorized institution according to the prevailing regulation.</p> <p><i>(Company Domicile Statement)</i></p>
	<p>c. Share Nominal Value*) (Rp/US\$)</p>	<p>To be filled in if in the form of Limited Liability Company and it shall follow the articles of association pursuant to the prevailing regulation.</p>
	<p>d. %**)</p>	<p>To be filled in with the percentage value of each share participation in the company to the nominal total value of all share participation.</p> <p>(the percentage is not percentage to the total share certificate)</p>

TECHNICAL GUIDELINES FOR FILLING IN FORMS
APPLICATION FOR FOREIGN INVESTMENT EXPANSION PRINCIPLE LICENSE

No.	Aspect	Description
I.	DESCRIPTION OF APPLICANT	MUST BE A LEGAL ENTITY
1.	Name of applicant	To be filled in with the data of Board of Directors for : a. Individual (Indonesian Citizen) : To be filled in with the stated in KTP. b. Individual (Foreign Citizen) : To be filled in with the name stated in the passport.
	a. Position in the company	To be filled in according to the Company's Articles of Association and ratification by the Minister of Law and Human Rights, or according to the Approval of the Minister of Law and Human Rights on the Amendment of Company's Articles of Association.
	b. <i>E-mail</i>	To be filled in with the <i>e-mail</i> of Company Management
2.	Name of Company	
	a. Address of company domicile	To be filled in according to the Company Domicile Certificate
	b. Telephone/ <i>Facsimile</i> / <i>E-mail</i>	To be filled in with the permanent telephone/ <i>facsimile</i> / <i>e-mail</i> of the company.
3.	Deed of Establishment (and its amendment)	To be filled in with the name of notary, number and date of the Deed.
4.	Ratification and notice of amendment from the Minister of Law and Human Rights	To be filled in with the number and date of ratification and notice of amendment from the Minister of Law and Human Rights.
5.	Company's Taxpayer Identification Number (NPWP)	To be filled in with the number stated in the copy NPWP.
6.	Data on Investment Licenses/ Approvals that have been obtained	To be filled in with all data of business licenses owned by the company and all approvals for expansion principle license that have not obtained

		business licenses (according to the data requested to be filled out in the form), which may provided in a separate appendix.
II.	DESCRIPTION OF INVESMENT PLAN	
1.	Business Field	To be filled in with business field classification referring to the Regulation of the Chairman of Central Bureau of Statistics Number 57 of 2009 regarding Indonesian Standard Classification of Business Fields and/or its amendment, as well as Presidential Regulation Number 36 of 2010 regarding Business Fields that are Closed and Business Fields that are Conditionally Open for Investments;
2.	Project Location : (Address,Regency/Municipality, Province)	To be filled in with the complete address of project / factory location consisting of name of the road, subdistrict, district, Regency/Municipality , province.
3.	Annual production and marketing	
	a. Column of type of goods/services column	To be filled in with type of goods manufactured / services activities in accordance with the concerned field.
	b. KBLI Column	To be filled in with five (5) digit code according to KBLI that represents the goods/services as meant in the column of type of goods/services
	c. Unit Column	<ul style="list-style-type: none"> - Specifically for industrial business field, to be filled in with the unit conversion of the number of products manufactured in a year (for example: unit/<i>pieces</i>/liter/ton). - Specifically for services business field, to be filled in with the unit conversion of the amount of turnover from the trading of services /goods in a year (for example : Rp/US\$).
	d. Capacity Column	- Specifically for industrial business field, to be filled in with the amount of products manufactured in a year.

		- Specifically for services business field, to be filled in with the amount of turnover from the trading of services / goods in a year.
	e. Export (%) Column	- Specifically for industrial business field, to be filled in with the percentage of amount of goods to be exported in a year.
	f. Description column	<p>- Specifically for industrial business field, to be filled in with details of equivalent units for conversion (for example : equivalent tonnage for the amount of products manufactured in a year).</p> <p>- Specifically for services business field, to be filled in with the details of goods / services required. (for example : hotel – equipped with the facilities such as swimming pool, restaurant, bar etc. Housing – details about land area, building area per unit, etc.)</p>
	g. Estimated export value per year	To be filled in with the annual export value (US\$) for exported goods as stated in the export percentage column.
4	Land area required	To be filled in with the land area used (in m ² or ha) and it should be explained whether the land is owned or leased.
5.	Indonesian workforce	To be filled in with the number of Indonesian workforce and the gender (male and female) will have to be specified.
6.	Investment plan	<p>a. Fixed asset : for calculation within a period of one (1) year</p> <ul style="list-style-type: none"> - Land purchase and clearing : to be filled in with the value of owned land. - Construction/building: to be filled in with the value of owned building. - Machinery and equipment : to be filled in with the value of the owned machinery and spare parts which are directly related in the

		<p>production process.</p> <ul style="list-style-type: none"> - Miscellaneous: to be filled in with the value of equipment / supplying which are not directly related in the production process such as computer, office stationery, operational vehicle, furniture, office rental cost, etc. <p>b. Working capital : for calculation of a period three (3) months consisting of employee salary, water expenses, electricity expenses, telephone expenses, purchase of trading goods, etc.</p>
7.	Capital Plan	
	Source of Financing (US\$/Rp).	<ul style="list-style-type: none"> a. Equity : for expansion project along with the increased participation in company capital, it could be filled in with the amount of difference of the capital participation. It could also be filled in with the remaining balance of paid up capital reserve that has not been utilized in the previous investment. b. Loan Capital: To be filled in with the amount of loan capital received from within the country. c. Reinvested earnings : To be filled in with the value of reinvested earnings by the company (proven by the amount of <i>retained earning</i> in the last financial balance sheet). d. Amount of financing source is equal to the amount of investment plan.
	Company capital	<ul style="list-style-type: none"> a. Authorized capital : To be filled in according to what is stated in the company's Articles of Association Article 4 paragraph (1). b. Issued Capital / Paid-up Capital : To be filled in according to what is stated in the company's Articles of Association Article 4 paragraph (2).
	Participation in the Company	

	Capital	
	a. Shareholder column	<p>To be filled in with the name of shareholder, for:</p> <p>a. Individual (Indonesian Citizen) :</p> <ul style="list-style-type: none"> - Name: To be filled in with name of shareholder as stated in the valid KTP. - NPWP: To be filled in with the number of NPWP of shareholder as stated in the valid NPWP <p>b. Individual (Foreign Citizen) :</p> <p>To be filled in with the name of shareholder stated in the passport of shareholder in the country of origin.</p> <p>c. Indonesian Legal Entity :</p> <ul style="list-style-type: none"> - Name: To be filled in with name stated in the Company's Articles of Association that has been ratified by the Minister of Law and Human Rights, or according to the Approval of Minister of Law and Human Rights on the Amendment of Company's Articles of Association. - NPWP: To be filled in with the number of NPWP of Indonesian Legal Entity as stated in the valid NPWP. <p>d. Foreign Business Entity :</p> <p>To be filled in with the name of Foreign Business Entity as stated in the Articles of Association</p>
	b. Address and country of origin Column	<p>To be filled in with the address of each applicant, for :</p> <p>a. Perseorangan (Warga Negara Indonesia) :</p> <p>To be filled in with the address stated in KTP.</p> <p>b. Individual (Foreign Citizen) :</p>

		<p>To be filled in with the address stated in the personal identity in the country of origin.</p> <p>c. Indonesia Legal Entity :</p> <p>To be filled in with the address stated in the licenses issued by the authorized institution in accordance with the prevailing regulation.</p> <p>d. Foreign Business Entity :</p> <p>To be filled in with the address stated in the licenses applicable in the country of origin.</p>
	c. Share Nominal Value *) (Rp/US\$) Column	To be filled in according what is stated in the company's Articles of Association
	d. %**) Column	To be filled in with the percentage value of each share participation in the company to the total nominal value of all share participation. (the percentage is not the percentage to the number of share certificates);

CHAIRMAN OF INVESTMENT COORDINATING BOARD
OF THE REPUBLIC OF INDONESIA,

signed

MUHAMAD CHATIB BASRI